

Ancillary Services Required Documents

Please submit the documents listed under the services being reviewed.

Environmental Accessibility Adaptations - IO & Level 1

1. Service Delivery Documentation for 3 months
2. Evidence the County Board verified the project was completed satisfactorily.

Home Delivered Meals - IO

1. Service Delivery Documentation for 3 months
2. Evidence that a licensed dietitian approved all menus and developed all special menus in accordance with the ISP
3. Evidence the provider has available backup staff for scheduled meal deliveries

Informal Respite - Level 1

1. Service Delivery Documentation for 3 months
2. Annual MUI training
3. Annual Rights training
4. Training specific to the needs of the individual as identified in the ISP

Interpreter - IO

1. Service Delivery Documentation for 3 months
2. Evidence of certification by the registry of interpreters for the deaf, AND
3. Evidence of one of the following criteria:
 - a. Provider graduated from an interpreter training program (of a minimum of 2 years) and have at least one year of documented experience providing interpreter services, OR,
 - b. Provider completed a written test administered by the registry of interpreters for the deaf and have at least one year of documented experience providing interpreter services , OR,
 - c. Provider has at least two years of documented experience providing interpreter services?

Nutrition - IO

1. Service Delivery Documentation for 3 months
2. Evidence of the dietician's license
3. Evidence of training for the appropriate parties on the individual's dietary program

Personal Emergency Response Systems - Level 1

Service Delivery Documentation for 3 months

Documentation including a record of the provider's notification to emergency personnel such as police, fire, emergency medical services, and psychiatric crisis response entities

Documentation including a record of preventive maintenance checks and quarterly testing of the provider's equipment as required

Documentation including a record of training provided to the individual who receives personal emergency response systems service

Evidence of response center coverage 24 hours/7 days a week?

Social Work - IO

Service Delivery Documentation for 3 months

Evidence of the required licenses/certifications for the service

Special Medical Equipment and Supplies - IO & Level 1

Service Delivery Documentation for 3 months

For veterinary services, evidence of a veterinarian license

Evidence of training on the proper use of the equipment