

Direct Deposit Information

You can choose to have your payment deposited directly into your checking or savings account. To start, change, or close your direct deposit, fill out a [direct deposit form](#) and fax to the Department of Developmental Disabilities @614.466.7359, or scan and email to provider.support@dodd.ohio.gov.

[Authorization Agreement for Direct Deposit](#)

Direct deposit is done through the office of [Ohio Shared Services](#), a division of the Office of Budget and Management, and not through DODD. We do not have access to your account information. If you have questions as to what account information OSS has on file, please contact them directly.

Ohio Shared Services

Mail: PO Box 182880
Columbus, OH 43218-2880
Fax: 614.485.1039
Phone: 614.338.4781 -or- 877.644.6771
Email: vendor@ohio.gov

How much time does it take for my EFT/Direct Deposit request to be processed?

After [Ohio Shared Services](#) has received the Authorization Agreement for Direct Deposit form, along with all proper documentation, your request will be processed. Once your information has been entered into their system, a pre-notification is required from your bank to verify banking information, which can take up to 30 days. Until the pre-notification is received from the bank, you will still receive payments via checks.

Once a week, DODD sends an electronic file to OSS, which is processed through their system in order to generate payments to providers. As well as payment information, this file indicates whether a payment is to go direct deposit or check. The default payment method is check. If you set up direct deposit, and our file indicates payment is to be made via check, a report is generated informing us to update our records.

If you have not received notification from Ohio Shared Services confirming that your information has been updated, please call them at 614-338-4781 or 877.644.6771, or email them at ohiosharedservices@ohio.gov to verify that your request was completed.

Please note that if you close your account, and do not notify DODD at least two weeks prior, your payment will be delayed.