

Board Membership and Ethics Committee

_____County Board of MRDD

Item #	Question	Compliance Non-compliance	Comments	S/P/N/NA
01	Are Board members appointed by the County Commissioners?: Of the five members: <input type="checkbox"/> Are at least two members of the Board related by blood or marriage to a person eligible for services provided by the board? ORC 5126.029(A)(2)	Compliant Non-compliant		
02	Board members appointed by the County Commissioners: When possible, <input type="checkbox"/> one member shall be a relative of a person eligible for adult services <input type="checkbox"/> and the other shall be a relative of a person eligible for early intervention services or services for preschool or school-age children. ORC 5126.029(A)(2)	Compliant Non-compliant		
03	Board members appointed by the Probate Judge: Of the two members; <input type="checkbox"/> Is at least one person on the board a related to a person eligible for residential services or supported living? ORC 5126.029(A)(3)	Compliant Non-compliant		
04	Does the county board have evidence to show that at least 10 meetings were held in the last calendar year? ORC 5126.0216	Compliant Non-compliant		
05	Does the county board maintain minutes of the meetings? ORC 5126.022, ORC 121.22 (C)	Compliant Non-compliant		

Reviewer's Name _____ **Date** _____

Legend: S=Substantial Compliance ~ P= Partial Compliance ~ N= Non-Compliance ~ NA= Not Applicable ~Level 1=Level One Waiver ~I.O.=Individual Options

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06	Has the county board adopted rules for the conduct of its meetings? ORC 5126.0216	Compliant Non-compliant		
07	Are all decisions made in a public meeting? ORC 121.22	Compliant Non-compliant		
08	Is there evidence that the Board has held an organizational meeting no later than the 31 st day of January in the calendar year of the review? ORC 5126.0216	Compliant Non-compliant		
09	Have all members attended at least one 4-hour in-service per year? ORC 5126.0217	Compliant Non-compliant		
10	Does the board track whether a member has missed 4 meetings (excused) in one calendar year? ORC 5126.0220(A)(5)	Compliant Non-compliant		
11	Does the county board track whether a member has missed 2 meetings (unexcused) in one calendar year? ORC 5126.0220(A)(7)	Compliant Non-compliant		
12	All appointments shall be for four years. ORC 5126.0212 How does the county board track the number of years the Board member has served?	Compliant Non-compliant		
13	Questions: <input type="checkbox"/> Is there a board member who is an elected official? <input type="checkbox"/> Is there a board member who has an immediate family member who is a county board employee? <input type="checkbox"/> Is there a board member who was a former board member?	Compliant Non-compliant		

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	<p><input type="checkbox"/> If “yes” had the member served two consecutive terms and began the third term without waiting a year?</p> <p>There is no Board member who is an elected official, a board employee, a member of the immediate family of a board employee, or a former board employee (within one calendar year of termination of employment with the board on which the board member served). ORC 5126.021(A)(1)(2)(3)</p>			
	Ethic Committee			
14	<p>Does the county board have an ethics committee [5126.031 (A)(B)]?</p> <p><i>Hint: The chairperson of the county board should annually, at the organizational meeting, appoint three members of the board to an ethics council to review all direct services contracts (the chairperson may be one of those appointed, the superintendent can be but must be a nonvoting member) OR</i></p> <p><i>The board may perform the duties of an ethics council if the board establishes a policy specifying that the board is not willing to enter into direct service contracts with any person who is a board member or former board member or a member of the immediate family of a board member or former board member.</i></p>	Compliant Non-compliant		
15	<p>Does board have minutes of the Ethics Council meetings (for the past calendar year)? [ORC 5126.031 (A)].</p>	Compliant Non-compliant		

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